

DEPARTMENT OF GENERAL SURGERY

POLICY ON UNDERGRADUATE EXAMINIATIONS

Participation in the Undergraduate examinations is part of the teaching responsibilities of academic members of staff employed in the UKZN Teaching Hospitals. It also empowers the young consultant and contributes to personal development.

Therefore **ALL** members of the teaching staff are expected to participate in undergraduate examinations regardless of their Conditions of Employment.

Examinations

Various members of staff will be approached to participate in the various examinations throughout the year.

Participation in the examination process involves:

1. Contribution to OSCE
2. Marking of the OSCE
3. Selection of the clinical material for the clinical examinations
4. Overseeing the clinical examination
5. Participation in the examiners meeting

If academic members of staff are unable to participate in the examinations they are required to advise in writing to the Head of Department.

Examiners Meeting

Final year clinical examination are followed by an Examiners Meeting immediately after the last examination.

At this meeting the following are discussed:

- Students performance
- Contentious areas in the marking
- Areas that need attention

It is **mandatory** for **ALL** Examiners to attend the Examiners meeting.

If there are any compelling reason why an examiner cannot attend the Examiners meeting, this information must be timeously communicated to the Head of Department atleast 24 hours prior to the examination.